

Grand Bend Area Community Health Centre

12th Annual General Meeting

June 25, 2011 10:30 am Community Room

MINUTES

Directors present: Max Morden, (Chair), Bryan Beattie, Larry Walls, Susan Moore, Patrick Shum, Jamie Kneale Fanning, Doreen McHarg, Dr. Glenn Bartlett (ex-officio)

Regrets: Chris Thompson

Recording Secretary: Susan Cordell

1. Call to order: 10:30 am (M. Morden)
2. Roll Call of Members: There were 21 members present. A warm welcome was extended and the current Board of Directors, Board nominees, Dawn Butler and Richard Faber as well as Dr. Michael Hoare, retired board member and Dr. Glenn Bartlett, Executive Director were introduced. Special guests Lois and Rod Rice were also welcomed.
3. Adoption of Agenda:
RESOLUTION Moved by: Cam Taylor 2nd: Susan Moore
THAT THE MEMBERS adopt the agenda as presented Carried
4. Review/acceptance of the minutes from June 12, 2010:
RESOLUTION Moved by: Dr. M. Hoare 2nd: Don Tedford
THAT THE MEMBERS accept the minutes as presented. Carried
5. Report from the Chair: (M. Morden)
 - Mr. Morden began his remarks with his attendance at the Association of Ontario Health Centres (AOHC) conference in Toronto entitled "Acting Today, Shaping Tomorrow". As a Community Health Centre, we are part of a world-wide movement that is based on certain principles and goals: to provide health care that is fair and equitable, to promote good health, to put patients first, and to deliver care through interdisciplinary teams of health care professionals.
 - The launch of the Grand Bend Area Community Health Services Directory was announced and everyone was encouraged to pick up a copy. This publication, which is paid for through local advertising, is a useful guide to the services and programs we offer, our community partners, and how to get in touch. It also contains a section on the services and programs offered by South Huron Hospital.
 - One of the key goals in our Strategic Plan is to enhance linkages and partnerships. An opportunity to work more closely with the South Huron Hospital came up when Dr. Glenn Bartlett, our Executive Director, agreed in October to become CEO of the Hospital on a part-time basis, as he is here. Dr. Bartlett has been able to bring about some integration between our two organizations in the areas of human resources, ambulatory care, diabetes care, and social work. Our

Community Health Centre Board has also had a chance to meet with the board of the South Huron Hospital, and we plan to get together at least once a year.

- As part of our Aging at Home Program, which is funded by the Erie St. Clair LHIN, we have set up a Mobile Respiratory Rapid Response Team to provide home care to those who suffer from Chronic Obstructive Pulmonary Disease (COPD). In April, we launched a low income dental program at our Hensall site with the support of the Huron County Health Unit. Our award-winning diabetes program continues to grow and expand.
- Mr. Morden noted Dr. Bartlett's involvement as Chair of the LHIN Primary Health Task Group. The Task Group is looking at ways to improve the delivery of primary health care services for the communities of the Erie St. Clair LHIN, and is currently focusing on services around COPD.
- Mr. Morden also thanked the Executive Director, physicians and staff for their dedication and commitment. We are very fortunate to have them. Also thanks to the members of the community for their past and continuing support.

6. Auditor's Report (B. Beattie)

An overview of the audited financial statements and the auditor's letter was given. The Board of Directors have previously reviewed and moved acceptance of the financial statements.

RESOLUTION Moved by: B. Beattie 2nd: L. Walls

THAT THE MEMBERS accept the financial statements and the auditor's letter as presented.

Carried

7. Appointment of the Auditor and Setting of Fee: (B. Beattie)

The recommendation for the appointment of the Auditors for the year 2011/2012 will be the objective of the Request for Proposal (RFP) currently in process. The Board of Directors will review the proposals when received.

8. Ratification of Director's Actions:

RESOLUTION Moved by: Don Tedford 2nd: Cam Taylor

THAT THE MEMBERS ratify the decisions made by the board in the last year. Carried

9. Amendment of Banking By-Law:

The Banking By-law amendment is necessary to accommodate cheques needing to be signed on a timely basis. It often became difficult to get two signatures on cheques, especially over the winter months.

BANKING BY-LAW AMENDMENT

Be it resolved that by-law #1, 9.01 be amended as follows:

All banking documents including inter alia, all cheques, drafts, transfers, and all other banking arrangements are to be signed and authorized by any two of the Executive Director, President, Vice President, Secretary, or Treasurer. In addition, the board may by resolution authorize cheques of less than \$5000 to be signed by any one of the aforementioned authorized signing officers and a GBACHC administrative employee designated by the Executive Director.

RESOLUTION Moved by: Bryan Beattie 2nd: Patrick Shum Carried
THAT THE MEMBERS adopt the banking by-law amendments as presented.

10. Report from the Nominations Committee : (M. Morden)
This year two members are departing the board, Chris Thompson and Dr. Michael Hoare.

The continuing members are: Max Morden
Larry Walls
Bryan Beattie
Doreen McHarg
Jamie Kneale Fanning
Susan Moore
Patrick Shum

Incoming New Members are: Dawn Butler
Richard Faber

RESOLUTION Moved by: M. Morden 2nd: L. Walls
THAT Dawn Butler and Richard Faber be elected to serve on the GBACHC Board of Directors Carried

11. Recognition of Retiring Board Members: (M. Morden and Dr. G. Bartlett)

Dr. Michael Hoare and Chris Thompson have completed their six-year terms on the board. Chris Thompson, who was unable to be in attendance, was praised for her dedication and help to the Board especially with her banking expertise and knowledge of the community over her 6 year term. She will be presented a personalized limited edition print by David Bannister.

Dr. Michael Hoare, former Chair of the Board, was commended for his excellent service to the GBACHC and his contribution in developing the Policy and Procedure Manual and the Centre's strategic directions. He was wished well in his new role on the Board of Directors of the Erie St. Clair LHIN. He was presented with a personalized limited edition print in appreciation for his past service on the GBACHC Board of Directors.

Dr. M. Hoare expressed his appreciation for the gift and kind words and for the opportunity to work with the Board and was happy to see the progress and success of the GBACHC. He is looking forward to his new role on the Board of the Erie St Clair LHIN, and explained the great reputation GBACHC enjoys in the LHIN as a model CHC.

12. Other Business: A suggestion was made that pertinent documents to the AGM be posted on line to be viewed ahead of the meeting by anyone coming to the AGM as it is difficult to vote on documents not seen previous to the AGM. This idea will be reviewed by the Board.

13. Rice Development Presentation: (DonTedford)

Don Tedford, the first GBACHC Board Chair, gave a brief history of the creation of the Grand Bend CHC starting with a Steering Committee of 19 people who raised funds and gained community support for a Community Health Centre. The Rice family promoted this effort, and subsequently, generously donated the land on which the GBACHC sits

today. Dr. Tedford paid tribute to the legacy of the late Max Rice, his wife Lois and their 3 sons, David, Rod and Jeff. Lois and Rod were in attendance and Lois enjoyed the honour of unveiling a plaque above the lobby door recognizing this significant donation.

14. Next Annual General Meeting: June 23, 2012

15. Adjournment: 11:35 am